

Appendix B

Meeting and Public Participation Documentation

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Appendix B
December 2016

Meeting and Public Participation Documentation
Community Source Water Protection Plan
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Monday, June 15, 2015
Courthouse Meeting Room #201
50 West Fifth Street, Winnemucca, NV

All times on this agenda are approximate.

Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, June 15, 2015

1. 9:30 a.m.
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
 - D. Discussion and Action on Correction/Approval of Minutes: March 2, 2015; March 16, 2015; April 2, 2015; April 17, 2015; May 4, 2015; May 17, 2015 Regular Meetings; and March 30, 2015 Special Meetings.
[HCC030215unapprovedUNOFFICIAL.pdf](#)

2. 9:35 a.m. Administrative Report - Discussion and for Possible Action
 - A. Consent Agenda
[TV Assessment Adjustment.pdf](#)
 - 1) Approval of Television Radio Assessment Refund to Joan Graham as Recommended by TV Manager
 - B. Solid Waste Matters (if any)
 - C. Public Lands Planning Matters & Formulation of County Position on BLM < Forest Service, and the Federal Fish and Wildlife Service Proposed Actions
 - D. 2015 Legislative Final Report
 - F. Allied Nevada Gold Corp. et al. Bankruptcy Update
 - G. Miscellaneous Reports and Correspondence
 - 1) Other information and upcoming meetings
 - 2) Reports from Commissioners regarding other Boards and Committees they serve on - Commissioners Amos' appearance before the NDOT Board on Monday, June 8, 2015 regarding County's interest in the I-11 project coming through Winnemucca and I-95 North.
 - H. Approval of Expenditures
[EXPENDITURE_APPROVAL_LIST.pdf](#)

3. 10:00 a.m. Public Hearing: Nuisance Complaint at 4215 Walther Lane, Winnemucca, Nevada - Discussion and for Possible Action.
[Scan_008.pdf](#)

4. 10:15 a.m. Road Matters - Discussion and for Possible Action
[Klondex Rd Maint Agreement to sign.pdf](#)
 - A. Report of Pending Road Department Projects
 - B. Miscellaneous Road Related Matters (if any)
 - 1) Agreement with Klondex Mine for road maintenance
 - 2) Waiver of Attrition policy to fill open position

5. 10:30 a.m. Sheriff's Office request to convene the Humboldt County Liquor Board for consideration of Special Event Liquor Licenses - Discussion and for Possible Action.
 - A. Patty Elifritz for Northern Nevada Racing Association - 3 Events: June 26th, 27th, 28th - Jumpin June Drags 3 day event July 31st, August 1st - 50's Fever Street Drags 2 day event September 18th, 19th, 20th - Logan Hunewill Memorial Street Drags 3 day event
[Liquor Board 6-15-15.pdf](#)

6. 10:35 a.m. Commission recognition of Ray Olsen for 15-plus years on the Regional Planning Commission-Discussion and for Possible Action
[Ray Olsen resignation.pdf](#)

7. 10:45 a.m. Humboldt County Clerk matters - Discussion and for Possible Action
 - A. Consideration and possible approval of the Interlocal Agreement between Nevada Division of Health Care and Policy, Nevada Division of Welfare and Supportive Services and Humboldt County for July 1, 2015 to June 30, 2017 to continue the county match program for indigent services and possible authorization for the chairman to sign this agreement.
[Indigent County Match.pdf](#)
 - B. Consideration and possible approval of the agreement between the Nevada Housing Division and Humboldt County for 2016 to use account for low income housing welfare set-aside funds and possible authorization for the chairman to sign the agreement.
[Low Income Housing Welfare Set Aside.pdf](#)
 - C. Consideration and possible approval of the Interlocal Contract between the Nevada Secretary of State and Humboldt County for access and use of the state business portal and possible authorization for the county administrator, comptroller, district attorney and clerk to sign the agreement.
[Nevada Business Portal.pdf](#)

8. 11:00 a.m. Public Hearing: Comptroller/Auditor's Office - Discussion and for Possible Action
[FY 2015 Augmentation Capital Projects.pdf](#)
[FY 2015 Augmentation Building Reserve.pdf](#)
[FY 2015 Augmentation Comp Absenses.pdf](#)
[FY 2015 Augmentation Wmca Events Complex.pdf](#)
[FY 2015 Commitment Resolution for GASB 54.pdf](#)

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[FY15 Commitment Resolution for In lieu GASB 54 for PIET.pdf](#) Meeting and Public Participation Documentation
Community Source Water Protection Plan
for Public Water Systems in Humboldt County, Nevada

- A. Consideration of Resolution adopting Humboldt County's Committed Fund Balances
 - B. Consideration of Resolution adopting Humboldt County's Committed Fund Balances for In-Lieu Tax Trust Fund
 - C. Adoption of Resolutions to augment the 2014-2015 budget of Humboldt County
 - 1) Building Reserve Fund (\$500,000)
 - 2) Compensated Absences Fund (\$100,000)
 - 3) Capital Projects Fund (\$100,000)
 - 4) Winnemucca Events Complex Fund (\$150,000)
9. 11:05 a.m. Annual performance review of the County Administrator and possible adoption of a Resolution setting the compensation for appointed officials and other employees - Discussion and for Possible Action.
[Dept-Officials Merit COLA 2015.pdf](#)
10. 11:15 a.m. Nevada Division of Environmental Protection (NDEP) to update Commission of well monitoring results in Grass Valley and presentation of Well Head Protection program - Discussion and for Possible Action
[iswpp_fact_sheet_final\(logochange2-27-15\).pdf](#)
11. 11:55 a.m. Sale of Humboldt County Land including specific consideration of N.R.S. 244.281 1(e) and 1(d) and its' application for a parcel of land (old Firehouse) located in Paradise Valley adjacent to current landowner Charles Stempeck - Discussion and for Possible Action.
12. 12:15 p.m. Update of project progress from Chad Peters - Director, Boys and Girls Club of Winnemucca - Discussion and for Possible Action.
13. 12:16 p.m. Public Comment: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
14. 12:17 p.m. Adjournment (For Possible Action)

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse: Rooms 201, 205 & 207
Humboldt County Library: 85 E. 5th St.
County Annex: 4th & Bridge St.
Winnemucca City Hall: 4th & Melarkey St.
Humboldt County Website: www.hcnv.us

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December 2016

Meeting and Public Participation Documentation
Community Source Water Protection Plan
for Public Water Systems in Humboldt County, Nevada

State of Nevada Website: <http://notice.nv.gov>

MEETING DATE: Monday, June 15, 2015

POSTED BY:

DAVE MENDIOLA

DATE POSTED: Wednesday, June 10, 2015 before 9:00 A.M.

County Administrator's Office

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner Meeting/Agendas on the Humboldt County website www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300, administrator@hcnv.us.

GARLEY AMOS, *Chairman*

MARLENE BRISSENDEN, *Vice Chairman*

MIKE BELL

RON CERRI

JIM FRENCH

Humboldt County
Board of Commissioners

Meeting and Public Participation Documentation
Community Source Water Protection Administrator
for Public Water Systems in Humboldt County, Nevada
DAVE MENDIOLA

file copy
COURTHOUSE, ROOM 205
50 W. FIFTH STREET
WINNEMUCCA,
NEVADA 89445
Phone: (775) 623-6300
Fax: (775) 623-6302

July 31, 2015

Kim Borgzinner
Wellhead/Groundwater Protection
NDEP Bureau of Water Protection Control
901 Stewart Street, Suite 4001
Carson City, NV 89701-5249

RE: Humboldt County's request to participate in Integrated Source Water Protection Program

Dear Ms. Borgzinner,

Pursuant to the motion made during the regular meeting of the Humboldt County Board of Commissioners on June 15, 2015, Humboldt County hereby requests participation in the State of Nevada's Integrated Water Protection program (ISWPP).

The response to you and Jill Sutherland's presentation to the Board was well received as the protection and quality of the County's drinking water supply is of critical importance as we plan for our future. It is the understanding of the Board that the Nevada Division of Environmental Protection (NDEP) Bureau of Water Pollution Control (BWPC) administers the ISWPP for the purpose of providing technical assistance to both the County and local public water systems on drinking water quality protection and preservation.

The Board is currently in the process of identifying a liaison to facilitate future County involvement in the ISWPP that will also work with NDEP and community representatives toward successful completion of CSWP Plans throughout Humboldt County.

It is our desire that the development and implementation of CSWP Plans within our County will be an integral part our participation in this program and in protecting our drinking water resources.

Sincerely,



Garley Amos
Chairman

Humboldt County Board of Commissioners

Cc: Dave Mendiola, Humboldt County Administrator
Jill Sutherland, Senior Engineer, Resource Concepts, Inc.

CITY OF WINNEMUCCA

90 WEST FOURTH ST.
WINNEMUCCA, NV 89445

DI AN PUTNAM, Mayor
MICHAEL OWENS, Council Seat 1
THERESA L. MAVITY, Council Seat 2
KEN TIPTON, Council Seat 3
JIM BILLINGSLEY, Council Seat 4
PAIGE BROOKS, Council Seat 5

D. Stephen West, P.E., Manager/Engineer (775) 623-6333
Lorrie Haaglund, Clerk (775) 623-6333
Jessie Lindsey, Treasurer (775) 623-6338
Eric Silva, Police Chief (775) 623-6396
Roger Sutton, Public Works Supervisor (775) 623-6381
Rick Robinson, Building Inspector (775) 623-6319
Fax Number (775) 623-6090
E-Mail winnemucca@winnemuccacity.org

September 24, 2015

RECEIVED

OCT - 1 2015

ENVIRONMENTAL PROTECTION

Kim Borgzinner
Wellhead/Groundwater Protection
NDEP Bureau of Water Protection Control
901 Stewart Street, Suite 4001
Carson City, NV. 89701-5249

Re: Groundwater Protection Program

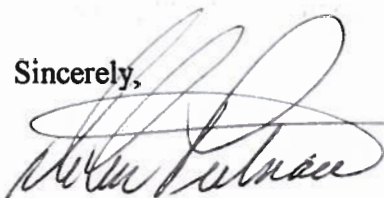
Dear Ms. Borgzinner:

Thank you for the very informative Integrated Source Water Protection Program presentation on September 22nd. As you know, the City Council and I fully recognize the benefits of groundwater protection programs and, as a result, we agreed to participate in the development of Humboldt County's program.

Please work directly with City Manager Stephen West on all aspects of this program, including the City's Wellhead Protection Program update.

Thank you for including us in this process,

Sincerely,



Mayor DiAn Putnam

Xc/ City Councilmen
City Manager/Engineer

**BOARD RESOLUTION TO APPROVE RESOURCE CONCEPT, INC. TO UPDATE
OUR WELL HEAD PROTECTION PLAN**

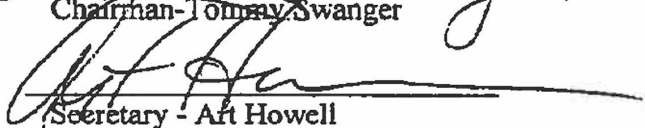
Be it resolved that the board of the Star City Property Owners Association does hereby adopt the following resolution:

WHEREAS, on the 10th day of February 2014 the Board of Directors did meet at a duly called meeting of the Association and considered and voted on and unanimously approved the below stated resolution; and

WHEREAS, the Board of Directors are approving Resource Concept, Inc. working with NDEP to update our Well Head Protection program(at no cost to SCPOA)

THEREFORE, be it resolved as follows:

- 1) That RCI will coordinate the development and activities of the local planning team and provide all technical assistance.
- 2) Technical assistance will focus on delineation of protection areas around each drinking water source and the identification of management strategies to protect the source.
- 3) Star City Properties will assign staff to participate with the Nevada Division of Environmental Protection (NDEP) in the collaborative effort to develop a Community Source Water Protection plan for public water systems in Humboldt County.


Chairman - Tommy Swanger
Secretary - Art Howell
Treasurer - Deana Adkins-Vaughn



Presentation to McDermitt GID September 21, 2015

Attending

Barbara, Jack, Gary and Darlene, McDermitt GID
Lynn Zonge & Jill Sutherland, RCI

Discussions

- Lynn and Jill presented the ISWPP and provided hand out.
- The GID has a water conservation plan made by NV Rural Water
- New well #3 is 30' from old Well #3
- There are monitoring wells for an old LUST but they do not get the results from the state and would like them.
- Unused wells are a big issue that they would like help with closing.
- Appreciate RCI update on status, already acknowledged they would like to participate in the ISWPP.
- GID invited to attend Team meetings, probably will be held in Winnemucca.

Action Items

- Need assistance with identifying unused wells for proper abandonment.
- RCI to follow up with Farr West on new well location and construction.

Solconda Water Board
would be interested in
having water protection
program to come to Solconda
any meetings

Vaferie Whitehead (Sec)

CITY OF WINNEMUCCA

Meeting and Public Participation Documentation
Community Source Water Protection Plan
for Public Water Systems in Humboldt County, Nevada

DIAN PUTNAM, Mayor
MICHAEL OWENS, Council Seat 1
THERESA L. MAVITY, Council Seat 2
KEN TIPTON, Council Seat 3
JIM BILLINGSLEY, Council Seat 4
PAIGE BROOKS, Council Seat 5

90 WEST FOURTH ST.
WINNEMUCCA, NV 89445

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Jessie Lindsey, Treasurer (775) 623-6338
Eric Silva, Police Chief (775) 623-6396
Roger Sutton, Public Works Supervisor (775) 623-6381
Steve Swecker, Recreation Director (775) 623-6325
Sherrie Chaplin, Building Inspector (775) 623-6319
Fax Number (775) 623-6321
E-Mail winnemucca@winnemuccacity.org

CITY COUNCIL MEETING AGENDA

MEETING DATE: Tuesday, September 22, 2015 – regular meeting
MEETING TIME: 2:00 p.m.
MEETING PLACE: Winnemucca City Hall
90 West Fourth Street, Winnemucca, Nevada
PLACES POSTED: City Hall, Humboldt County Courthouse, Humboldt County
Annex Building, Humboldt County Library, and
U.S. Post Office - Winnemucca
PERSON POSTING: Lorrie Haaglund

A. CALL TO ORDER-PLEDGE OF ALLEGIANCE

B. CORRECTION-APPROVAL OF MINUTES (The Council is expected to discuss and take action on this agenda item.)

September 8, 2015 regular City Council meeting minutes

C. REVIEW-APPROVAL OF WARRANTS (The Council is expected to discuss and take action on this agenda item.)

D. PROCLAMATIONS-AWARDS

E. PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE (This period is for comments and discussion by the general public and for the Council and Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

F. DISCUSSION-ACTION ON ITEMS OF BUSINESS & OTHER REPORTS (The agenda items in this section are for discussion and possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. Determination that one or more agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / City Council-City Staff
2. City Administration-Planning Department / variance application VW-15-11 / request to reduce the south side yard setback from 5 feet to 1 foot for the construction of a carport / 4188 Foothill Drive / APN 3638-33-105-017 / West

3. City Streets / request for abandonment of a 5' wide strip of land of East Sixth Street adjacent to Block 35 of the City (formerly Town) of Winnemucca / APNs 3638-29-110-001, -002, and -003 / Giurlani-Desert Mountain Surveying
4. City Administration / groundwater protection program presentation / Resource Concepts Inc.-Nevada Division of Environmental Protection
5. City Administration / proposal to convey undeveloped portion of the Recreation Complex property to the Winnemucca Boys & Girls Club with recreation facility restrictions / Staff

G. STAFF-COUNCIL REPORTS (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Building Department
6. Recreation Department / Parks / Golf Course
7. Planning Department
8. Capital Improvement

H. PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE (This period is for comment and discussion by the general public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

NOTICE: The City Clerk and Deputy City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada, telephone number 775-623-6338, are the designated persons from whom a member of the public may request the supporting material for the meeting and the City Clerk's Office is the only location where the supporting material is available to the public.

NOTICE: The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Clerk at 623-6338 or TDD#775-623-6439 in advance so that arrangement may be conveniently made.

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 22, 2015**

The Winnemucca City Council met in regular session on Tuesday, September 22, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam and Councilmen Mike Owens, Theresa Mavity, Jim Billingsley and Paige Brooks. Absent: Councilman Ken Tipton. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the September 8, 2015 regular City Council meeting were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

There were no proclamations or employee awards.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There was no public or personal communication or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST VW-15-11 / REDUCE SIDEYARD SETBACK / WEST

Mayor Putnam presented a variance application by D. Stephen West to reduce the south side setback from five feet to one foot to allow for the construction of a carport on property located at 4188 Foothill Drive, Assessor's Parcel No. 3638-33-105-017. Putnam noted the setback only affects one corner of the property because of the way the property line runs at an angle. Betty

Lawrence, Planning Department, said a letter was received from Offenhauser (the original developer of the subdivision) stating the recorded declaration of restrictions for the subdivision should be honored and no changes permitted. Lawrence stated the City does not enforce or research CC&Rs. Lawrence noted there were seven variances granted from 1982 to 2004 for garages or adding to existing structures in the Offenhauser subdivision (which is subject to the CC&Rs) and Lawrence said she is sure there are others. Councilman Billingsley asked if the other variance requests were for set back reductions. Lawrence stated yes. Putnam asked if any letters to the same effect were received on those requests. Lawrence stated no. City Attorney Maher stated the CC&Rs are private zoning issues enforced by the owners of the property, and they are not relevant to variance requested from zoning requirements. Councilman Owens moved to approve, based on staff findings and recommendations, variance VW-15-11 to reduce the south side setback from five feet to one foot at 4188 Foothill Drive, Assessor's Parcel No. 3638-33-105-017. Motion carried unanimously.

ABANDONMENT REQUEST / EAST SIXTH STREET ADJACENT TO BLOCK 35 / GIURLANI

John Milton, Desert Mountain Surveying, the agent for the Lorraine Giurlani Revocable Trust, requested the City initiate abandonment proceedings for a five feet in width strip of land of East Sixth Street adjacent to Block 35 of the Town of Winnemucca, APN's 3638-29-110-001, -002, and -003. There is an existing single family dwelling that encroaches into the street right of way and if the abandonment is approved, the property will then be inside the property line. Councilman Brooks moved to direct staff to proceed with the abandonment procedure and set the matter for public hearing. Motion carried unanimously.

GROUNDWATER PROTECTION PROGRAM PRESENTATION / RESOURCE CONCEPTS INC.-NEVADA DIVISION OF ENVIRONMENTAL PROTECTION

Kim Borgnizzer, Division of Environmental Protection-Bureau of Water Pollution Control, explained the Nevada Division of Environmental Protection (NDEP) and the Bureau of Water Pollution Control (BWPC) has contracted with Resource Concepts, Inc. (RCI) to provide technical assistance for communities and public water systems under the Integrated Source Water Protection Program (ISWPP) to establish or update wellhead protection plans. Lynn Fonge and Jill Sutherland, RCI representatives, presented information on how the technical assistance will focus on defining of protection areas around drinking water sources; in Humboldt County this includes 44 public water system wells and 3 spring systems. The project is supported with funding from the Bureau of Water Pollution Control. Borgnizzer said it takes less effort and money to protect groundwater than to clean it up. The plan will document the public drinking water resources throughout Humboldt County, develop protection measures for those public drinking water resources, and facilitate County-wide collaboration for education, development and implementation of the plan. Fonge stated the plan development process includes forming local planning teams to gather water system information, mapping groundwater capture zones around wellheads, identifying facilities or activities near wells that might release pollutants, and developing strategies and an action plan to protect drinking water quality. RCI will also assist in studies for new infrastructure projects, closure of unused wells and wellhead security improvements. Sutherland said RCI staff will be contacting the city to set up a meeting to coordinate the development of a local planning team. Active involvement from each public water system is important to ensure the input and concerns from each system are being addressed in the plan. Once developed by the local planning team and RCI, a draft plan will be

presented to the various governing boards for acceptance and approval. The approved plan will then be submitted to NDEP's ISWPP for endorsement; with State endorsement, communities and water systems will become eligible for future assistance to implement local source water/wellhead protection strategies and actions. Borgnizzer said NDEP is requesting a letter from the City Council supporting the program and confirming participation in the process. Councilman Billingsley asked if the City will be able to commit staff for the project. City Manager West stated he will be able to participate. Mayor Putnam asked if the City will work jointly with the County. West stated there are some County-wide goals that should be worked on together, but once the implementation starts, the City will need to work separately. The City has a wellhead protection plan in place, but it needs to be updated to include the planned Well #8. County Administrator Dave Mendiola said the County's perspective is that this is a new process and the City Engineer's assistance and knowledge are needed to put the County plan in place. Councilman Owens moved to authorize the City to write a letter of support for the Ground Water Protection Program and commit staff time for the program. Motion carried unanimously.

RECREATION COMPLEX PROPERTY TRANSFER PROPOSAL / WINNEMUCCA BOYS AND GIRLS CLUB

Mayor Putnam stated the City needs to seriously consider how to best reach the goal of completing the remaining recreation facility improvements. The City cannot afford to complete the project and must consider the best method to obtain private funding. The City has done well in getting the soccer fields in and the Boys and Girls Club is on track for the construction of their building on the portion of land already deeded by the City to them. The City needs to be able to maximize the potential for funding for the project and doesn't have the potential that the Boys and Girls Club does for raising funds from the private sector for the community recreation project. Putnam said the City is a long ways from being able to fund new baseball fields, a swimming pool and the other planned facilities. Funding would come easier through the Boys & Girls Club. The City has already placed the City recreation programs with the Boys and Girls Club to run and develop, and they have done a great job. Putnam suggested the property be transferred to the Boys and Girls Club to facilitate the development of the recreation facilities. City Attorney Maher stated when transferring land belonging to the City, State law allows the City to transfer it without consideration or exchange of money if the property is used for charitable or civic purposes. A resolution could be adopted which included conditions if the Boys and Girls Club cease to use the property for the purposes it is conveyed for, then the property will revert back to the City. Councilman Billingsley asked if they could include a time limit for the improvements. Maher said such a provision could be included. Chad Peters, Executive Director of the Winnemucca Boys and Girls Club, said they have already laid some of the ground work for the development of the property to happen. The Boys and Girls Club has established a good relationship with the prospective donors that are capable of making the goals happen sooner, rather than later. Peters said the Pennington Foundation, which funded a portion of the first phase of the recreation facilities, made it clear they want to see the entire area of property developed. Peters asked if the property is conveyed to the Boys and Girls Club, will they be able to modify the improvements shown on the master plan. Maher stated the City could have a condition that if the Master Plan changes, the City input is required, thus it will not be restrictive to either entity. Peters said if they wish to change anything, they will have no problem coming to the City Council for approval. Peters indicated that they will need help with maintenance on the facilities and felt it would be a good idea to be very specific as to who is

responsible for what. Maher said this could be accomplished with an agreement. Maher will draft a resolution for consideration by the City. Maher suggested the value of the property should be part of the document so that the contributing individuals or foundations will know that the City has a stake in the process. Councilman Owens moved to proceed with the preparation of the resolution and agreement. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported that the curbs and sidewalks on the Museum Lane Project have been nearly completed and the paving is planned for next week. The contractor is making good progress on the curb/sidewalk construction work on the East Winnemucca Blvd. project. The City received the 60% progress plans for the sewer project this week and anticipates receipt of an updated cost estimate next week, which is expected to be just slightly higher than the \$21M original construction estimate. The Boys and Girls Club building design is roughly 75% complete and an updated cost estimate is expected next week. The Airport Board, by a split vote at last night's meeting, approved the MedX helicopter landing directly in front of the MedX hangar building at the airport.

Councilman Owens attended the RTC meeting.

Councilman Mavity attended the grand opening of the Animal Control Shelter.

Councilman Billingsley said the parking lot behind the Convention Center has some huge issues and the WCVA is working on fixing them. The expansion of the Event Center is still in the planning stage.

Mayor Putnam and City Manager West met with Jennifer Rose, Western Nevada Development Authority (WNDA) board member, and several County representatives regarding the City membership in WNDA. They are representing several counties at a meeting to discuss the location of I-11. The Winnemucca Domestic Violence services will be hosting their Second Annual Mayor's Ball on October 2, 2015.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

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/////////
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Town Meeting in Paradise Valley, November 4, 2015

Attending

Paradise Valley Town Board
Lynn Zonge & Jill Sutherland, RCI
Members of the public

Discussions

- Paradise Valley holds monthly town meeting.
- RCI coordinated with local representatives to present the ISWPP to interested folks from Paradise Valley.
- RCI presented essentially the same outline as was presented at the Humboldt County Kick Off Meeting on 10/28/2015.
- Approximately 30 people attended. The sign in list has not been requested, but not received.
- RCI described the voluntary ISWPP program for public water systems, and protection water quality.
- There were a few questions regarding water quantity and also regarding State regulation of private wells.
- There was one PWS Operator attending.
- Meeting started at 5:00 pm, RCI first on agenda, presentation and questions ended around 5:30 pm.

Action Items

- Obtain copy of sign in list (it has been requested but not is available to date).
- Lynn has requested to get the name of Operator.
- Follow up regarding any concerns or input on the program from the attendees.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

December 9, 2015

Team Meeting

Date: December 9, 2015

Time: 2 P.M. to 4 P.M.

Where: Humboldt County Courthouse Meeting Room 201

1. Welcome, Sign In, Introductions, Overview of Meeting

Attendees:

- Humboldt County: Ben Garrett, Jim French; Betty Lawrence; Brenda Willey; Jeff Johnson
- Nevada Outdoor School (NOS): Megan Allen, Jessica Snaman, Melanie Erquiaga
- McDermitt Water System: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Star City Properties: Tommy Swanger, Walter Curtis
- North Valmy Power Plant: Rex Featherston
- Rural Community Assistance Corporation (RCAC): Karen McBride

2. Presentation by Nevada Outdoor School and discussion

Jessica Snaman presented what NOS is and what they do in grades 1 through 6. All of their information is available on their web page. They provide one hour of education per year per school.

They identified the watershed and ground water models as a need. The group agreed that purchasing the models for their program was important.

3. Water Summit discussion

Jim French suggested that property owners need to be brought into source water protection education. In 2012 the County held a Water Summit for this purpose.

Kim Borgzinner suggested that we could organize and hold a Water Summit as a part of the Source Water Protection planning process and that NOS could be there.

After further discussion it was decided that the 1st week in March would be good timing for the event and the County would work on reserving the room.

One focus audience would be the Grass Valley septic tank owners although the entire county would be invited to attend. At the summit we would have information regarding:



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

December 9, 2015

- The watershed and groundwater models run by NOS
- Wastewater Management program provided by RCAC
- The results of the nitrate mapping provided by the NDEP

4. Preliminary Draft Goals and Objectives Discussion

The draft was reviewed by the group. There was discussion but no changes offered. The list will be finalized at the next meeting. Ben Garrett emphasized the need to encourage no dumping into storm drains.

5. Preliminary Well Capture Areas

Jill Sutherland used ArcGIS Online to walk the group through the various modeled capture zones. The underlying and close PCSs were also reviewed and discussed and specific areas were clarified by the group.

6. RCAC Presentation and Discussion

Karen McBride from the RCAC presented information regarding the successful programs they have conducted to educate septic tank owners and to develop a local Wastewater Management Programs. In these programs homeowners get on a maintenance and monitoring schedule. Coordinating with the local pumping companies to do bulk pumping can reduce the costs to homeowners by at least 50%. Failure rates drop. Karen provided handouts.

The program is voluntary, not regulatory; provides savings to the homeowner; provides monitoring and inspection. If a system has failed, they help the owner identify parts of the system for replacement or repair.

7. Wrap up and next steps

- Lynn will provide the RCAC handouts in PDF format to the group.
- The next meeting will coincide with the same date as the planning meeting for the Water Summit (Jan 28th).
- The following meeting will coincide with the same date as the Water Summit meeting (March 9th).

The meeting adjourned at 4pm.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

January 28, 2016

Source Water Protection Program

Team Meeting

Date: January 28, 2016

Time: 2 P.M. to 4 P.M.

Where: Humboldt County Courthouse Meeting Room 201

1. Welcome, Sign In, Introductions, Overview of Meeting

Attendees:

- Humboldt County: Ben Garrett, Roger Sutton, Jim French; Betty Lawrence; Brenda Willey; Kristi Scheidt
- McDermitt Water System: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner, Kerensa Brooks
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Star City Properties: Tommy Swanger, Walter Curtis
- North Valmy Power Plant: Rex Featherston
- Santa Rosa Station: Virgil Arbonies
- Humboldt Sun: Beth Clifton

2. Source Water Protection Areas and Potential Contaminant Sources

Jill Sutherland used the on-line Arc GIS Explorer tool to look at the various public water system capture zones and the potential contaminant sources that RCI has identified.

The attached PCS Summary by Community was updated by comments from the Team.

3. Management Strategies

The Example Contaminant Source Management Strategies (U.S. EPA) were reviewed as well as the Suggested Risk Rankings for Potential Contaminant Sources in Nevada.

The team was keen on:

- Expanding source water education and
- Expanding the groundwater monitoring network to better understand groundwater issues

The team was not particularly interested in ordinances or prohibitions.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

January 28, 2016

Source Water Protection Program

4. Wrap up and next steps

- The next meeting will coincide with the same date as the Water Summit meeting (March 9th).
- There was a lot of information provided for the PWSs to digest. RCI will follow up with the PWSs regarding management strategies and actions.

The meeting adjourned at 4pm.

5. Follow up

Lynn talked with Barbara Ferguson of McDermitt GID on 2-2-2016

- Barbara indicated that there is a need to make CSWP a priority and more than just a check box for the planners to check. It was suggested that if there is an action within a SWPA, then the County must notify the PWS and consider their input in the planning decision
- The decision makers need to be educated what the CSWP plan is, and what it means. This needs to be done when new commissioners or staff are brought on.
- It would be good if CSWP was in the economic interest of the County to protect.

Lynn talked with Tom Swanger of Star City on 2-2-2016

- Star City has concerns regarding lot size and septic systems in the capture zone and watershed. The County should consult with PWSs regarding development in their capture zones.

Press Release

Water Quality Summit to help residents protect their drinking water sources

Doors open at 5:30 pm and presentations begin at 6 pm on March 9th at the Winnemucca Convention Center East Hall

Winnemucca, NV February 25, 2016: The Community Source Water Protection team in Humboldt County invites the public to a Water Quality Summit on Wednesday March 9th starting at 6 pm at the Winnemucca Convention Center East Hall. During the Summit, information will be provided regarding how to protect your drinking water sources. Following several short presentations, specialists will be available at informational booths for participants to learn more. The following topics will be covered

- **The Community Source Water Protection Plan process.** What it is and how you can help.
- **Drinking Water Sources.** Where does your drinking water come from and how daily activities may impact your water quality.
- **Nitrate in Groundwater.** What is nitrate and why is it a groundwater issue.
- **Septic System Care.** How to maintain your septic system for longevity and water quality protection.
- **Water Well Care.** How to maintain your well for longevity and water quality protection.

For more information, call 775-623-6300.

For Release [Time, AM/PM Time Zone, Date]



Water Quality Summit

March 9, 2016 6 pm

Winnemucca Convention Center East Hall

Community Source Water Protection

The Community Source Water Protection team in Humboldt County invites the public to a Water Quality Summit on Wednesday March 9th starting at 6 pm at the Winnemucca Convention Center East Hall.

During the Summit, information will be provided regarding how to protect your drinking water sources.

- **The Community Source Water Protection Plan process.** What it is and how you can help.
- **Drinking Water Sources.** Where does your drinking water come from and how daily activities may impact your water quality.
- **Nitrate in Groundwater.** What is nitrate and why is it a groundwater issue.
- **Septic System Care.** How to maintain your septic system for longevity and water quality protection.
- **Water Well Care.** How to maintain your well for longevity and water quality protection.

Doors open at 5:30. Starting at 6 p.m. there will be short informational presentations on each of the topics listed above.

Following the presentations, specialists will be available at informational booths for the participants to learn more.

For more information, call 775-623-6300.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

Humboldt County Team Meeting

Date: March 9, 2016

Time: 2 to 4:00 pm

Where: Humboldt County Library Conference Room 85 East Fifth Street, Winnemucca, NV

1. Attendees:

- City of Winnemucca: Steve West
- Gold Country Estates: Kirk Peterson
- Humboldt County: Jim French; Marlene Brissenden; Ben Garrett; Brenda Willey; Kristi Scheidt
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner
- North Valmy Power Plant: Rex Featherston
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Star City Properties: Tommy Swanger, Walter Curtis
- UNR Cooperative Extension: Brad Schultz

2. Source Water Protection Areas and Potential Contaminant Sources

- Jill Sutherland passed around thumb drives containing rough drafts of the model report for team review.
- Jill briefly described capture zones vs source water protection areas and looked at several of the PWSs as examples.
- Jill used the on-line Arc GIS Explorer tool to look at the various public water system capture zones
- Kim explained that some areas could be an area of interest such as those with high numbers of domestic wells because of the demand in those areas for drinking water.

3. Management Strategies and Implementation Measures/Actions

- The team reviewed the goals and objectives developed in December.
- **Education and Coordination** was discussed audiences in Humboldt and examples from other communities such as:
 - Nevada Outdoor School educates youth and can assist with adults in functions such as the Water Quality Summit.
 - General education on well and septic systems operations for home or business owners.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

Source Water Protection Program

- Sending letters to businesses in SWPAs to raise awareness.
 - Fernley's program to provide a list of permitting required for potential businesses including looking if the area is in a SWPA.
 - Agricultural community outreach regarding fertilizer use and storage and groundwater declines.
- **A Permitting Package** is desirable for Humboldt County. The appropriate County/City mechanism such as the Regional planning commission conditional use permit was discussed at length. Other potential mechanisms include protocol to contact Public Water Systems (PWSs) at time of application, use application process tied to industrial/commercial zoning (M1 for example), and site plan application requirements. This topic should be vetted further by the city and county to determine the best mechanism(s).
- **A City-County-PWS Communication Process** is desirable for new development, re-development, and non-compliance issues in SWPAs.
- **A Water Quality Reporting Process** is desirable for reporting quality and quantity to better understand and track the county water resources. Identify water level declines, water quality trends, and water use estimates.
- **Focused Groundwater Study** is requested to better understand threats to source water. The process would include identifying the area of concern, reviewing previous studies and data, determining new information needed, conducting a specific monitoring plan, and then appropriate actions, if needed, to protect source water.
- **Promote Wastewater Solutions** was requested including funding and planning for both "septic system management" opportunities as well as long range wastewater solutions. Continue consideration of wastewater collection/treatment or septic to sewer conversions, and funding opportunities or mechanisms.
- **Improved Technology and Training** is desirable. Better fiber optic cable band width and cell coverage is needed for communications between communities. PWS could use improved GIS, WiFi, and computer capabilities and training.
- **Watershed Health and Groundwater Recharge** are critically related. The County desires protocols for keeping unburned areas healthy,



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

Source Water Protection Program

rehabbing burnt areas, and SOPs for immediately following a fire. This can be addressed in the annual MOUs with cooperating agencies.

- Watersheds can be prioritized for rehab
 - Develop a protocol ready to use for watershed restoration after fire.
 - Consider in watershed conversations with BLM, USFS, NDOW, etc.
- **Hazardous Household Waste Disposal** education is needed, and might include education about proper disposal and where to take it in various parts of the County.
- **Septic System** operation, maintenance and construction was discussed. In the Grass Valley area, Walt suggested that early on the systems were 12' deep and 40' long to leach downward. Currently the regulations are for 4' deep and are designed to leach upward.

4. Next Steps

The following follow-up was requested

- The team requested a link to the Douglas County Clean Water web page for review.
- The team requested to review the action plans from other CSWPPs.
- RCI will reach out to the public water systems individually regarding source water protection areas and action plans.

The next meeting will be May 4 from 2 to 4pm at the Library.

Appendix B
December 2016

AGENDA
HUMBOLDT COUNTY REGIONAL PLANNING COMMISSION
REGIONAL PLANNING COMMISSION
Thursday, April 14, 2016 at 5:30 PM
Courthouse Meeting Room #201
50 West Fifth Street, Winnemucca, NV 89445

Meeting and Public Participation Documentation
Community Source Water Protection Plan
Public Water Systems in Humboldt County, Nevada

All times on this agenda are approximate.

Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the Commission may combine two or more agenda items for consideration; and the Commission may remove an item from the agenda or delay discussion relating to an item on the agenda at any time in order to accommodate persons appearing before the commission and/or to aid in the efficiency or effectiveness of the meeting.

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting.

All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Thursday, April 14, 2016 at 5:30 PM

1. OPENING
 - A. Call to Order and Pledge of Allegiance
 - B. Roll Call
 - C. PUBLIC COMMENTARY: Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission. Additionally, public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comment on any agenda item at the Commission meeting.
 - D. Review, Correction and Approval of Minutes of 3/17/16
 - E. Requests for Postponement of Agenda Items
2. PUBLIC HEARING- Discussion & Possible Action
 - A. MP-16-01 A Master Plan Amendment application submitted by Steve West City Manager/Engineer on behalf of the City of Winnemucca to reclassify property on the master plan from IND (Industrial) to PF (Public Facility). Subject property is located at 5055 and 7325 Jungo Road; assessor's parcel #'s 363728100001 and 363732100001.
 - B. RH-16-01 A rezone application submitted by Steve West, City Manager/Engineer on behalf of the City of Winnemucca to rezone property from M-3 (Open Land Use) to P-F (Public Facility). Subject property is located at 5055 and 7325 Jungo Road; assessor's parcel #363728100001 and 363732100001.
 - C. UH-16-01 A conditional use application submitted by Steve Lucas on behalf of David Cassinelli, Tom Cassinelli, Woodie Beel and Robert Buckingham to allow construction of a 70'x125' steel building to be used as a community center/sports complex. Subject property is located at 90 South Main Street, Paradise Valley; assessor's parcel #423925156009.
3. COMMISSION/ STAFF/ LEGAL COMMENTS/ COMMITTEE REPORTS/ TRAINING OPPORTUNITIES
 - A. Presentation by Lynn Zonge and Jill Sutherland with Resource Concepts, Inc. on the Source Water Protection Plan.
4. CORRESPONDENCE/BUDGET/PERSONNEL - Discussion and possible action
5. PUBLIC COMMENTARY
6. AJDOURN to May 12, 2016 at 5:30 p.m.

**SUBJECT TO CHANGE
NOTICE OF POSTING**

Humboldt County Regional Planning Commission Agendas are posted in compliance with the minimum public notice requirements of NRS 241.020(3) (notice of meetings)

PLACES POSTED: Humboldt County Courthouse (Meeting Room, Addition-Downstairs Foyer, Planning Department Outside Office Bulletin Board & Outside Glass Bulletin Board Bridge Street)
Winnemucca City Hall: 4th & Melarkey St.
Humboldt County Library: 85 E. 5th St.
Post Office: 850 Hanson St.
Humboldt County Website: www.hcnv.com
State of Nevada Website: <http://notice.nv.gov/>

DATE POSTED: Before 9:00 A.M on Monday, April 11, 2016
 MEETING DATE: Thursday, April 14, 2016
 PERSON POSTING: BETTY LAWRENCE

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY ADMINISTRATOR in writing at the Humboldt County Courthouse, Room 205, Winnemucca, Nevada 89445, or by calling (775) 623-6300 at least one day in advance of the meeting.

NOTICE: The Planning Clerk at the Humboldt County Planning Department, located at 50 West Fifth Street, Winnemucca, Nevada, telephone number (775) 623-6392, is the designated person from whom a member of the public may request the supporting material for the meeting. The Planning Department is the only location where the supporting material is

available to the public.

Appendix B

Meeting and Public Participation Documentation

NOTICE: The Regional Planning Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Regional Planning Commission has supervision, control, jurisdiction, or advisory power, and such gathering does not constitute a meeting of the Regional Planning Commission.
for Public Water Systems in Humboldt County, Nevada

REGIONAL PLANNING COMMISSION MINUTES

The Humboldt County Regional Planning Commission (RPC) meeting was held on Thursday, April 14, 2016 at 5:30 p.m. in the Meeting Room of the Humboldt County Courthouse located at 50 West Fifth Street, Winnemucca, Nevada.

COMMISSIONERS PRESENT

Brad Bauman
Jennifer Legarza
Jean Kinney
Vickie Rock
Mike White

COMMISSIONERS ABSENT

Ken Hladek
Lewis Trout

STAFF PRESENT

Betty Lawrence

LEGAL COUNSEL

Gabrielle Carr

PUBLIC PRESENT

Gary Echevarria
Mike Gast
Tracy Cox
Charles J. Stempeck
Juanita Kennedy
Maxl Willis
Linda Moon
Racquel Moon
Stephen West
Tina Gast

Ronald E. Schrempp
Frances R. Peterson
Woodie Bell
Mary Fenton
Harvey Fenton
Leland Miller
Rick Moon
Shelly Smith
Katherine Hall

I. OPENING

- A.** Chair Rock called the meeting to order and led members and guests in the Pledge of Allegiance.
- B.** Roll call was taken; there was a quorum present.
- C. Public Commentary**
Chair Rock called for public comments and hearing none, closed the public comment period.
- D. Review, Correction and Approval of Minutes of March 17, 2016**
Chair Rock asked if there were any corrections to the March 17, 2016 minutes. Hearing no corrections, Mr. White made a motion to approve the minutes as submitted. Ms. Kinney seconded the motion, which carried unanimously.
- E. Requests for Postponement of Agenda Items**
Chair Rock asked if there were any requests for postponement of agenda items. Ms. Lawrence stated there were no requests.

Ms. Rock stated that as this time the RPC will hear Item III on the agenda so the presenters can head back to Carson City.

III. COMMISSION/STAFF/LEGAL COMMENTS/COMMITTEE REPORTS/TRAINING OPPORTUNITIES - Discussion & Possible Action

A. Presentation by Lynn Zonge and Jill Sutherland with Resource Concepts, Inc. on the Source Water Protection Program

Ms. Rock introduced Kim Borgzinner with NDEP and Jill Sutherland with Resource Concepts, Inc. Dave Mendiola, County Administrator gave a brief explanation of why he asked Ms. Borgzinner and Ms. Sutherland to speak before the RPC. After meeting with NDEP regarding their source water protection plan Mr. Mendiola brought the information back to the County Commissioners. The County Commissioners adopted the plan. This plan costs the County nothing. The Commission began the process about 6 months ago. Mr. Mendiola stated he wanted to ask one of the RPC members to become part of the committee that has been formed for the planning process. One of the things they want to do is to map this into the Master Plan. The Master Plan currently addresses some of the key issues they are trying to achieve. There are many actions that will come out of this process which will be useful in the Master Plan.

Ms. Borgzinner introduced herself and indicated she works with the Bureau of Water Pollution Control. This bureau addresses the NPDES (National Pollutant Discharge Elimination System) permitting for waste water treatment plants and any discharges in the State. She is part of a regulatory program, but she is part of a voluntary program. She is the State Source Water Protection coordinator for the State. Her job is to work in this voluntary program with local communities to develop source water protection plans. These plans look at: where does your drinking water come from in the community; what land use activities are we doing above the ground from the sources that could impact the quality of the water that comes through those drinking water sources? They want to help us protect our plan to protect our drinking water sources from adverse contamination. Ms. Borgzinner gave background information on how and why this program was established. She explained that the Water Pollution Control Bureau has contracted with Resource Concepts, Inc. Essentially her program gets enough money from the federal government to fund about \$270,000 a year and focus that money into Nevada communities for source water protection planning. Eight years ago they switched to a county wide approach by revamping the program. Ms. Borgzinner explained how this works, with her office acting as a facilitator to help build the team. She said that this is a county wide plan with every public water system participating. Everyone is working together to see where your water resources are and how you can best protect them. Ms. Borgzinner said they pick specific counties so they can put the entire amount into the community over a couple of years. This allows them to better use the funds available, they are able to focus in one area and get more done. The goal is to incorporate the protection areas into the Master Plan. She pointed out that this is a local plan, not a state plan. Ms. Borgzinner said they do a lot of public education. They want this to be a transparent process so everyone can participate and understand the issues. She explained what the program is not here to deal with. Some of those things are existing contamination issues, pre-existing drinking water quality issues like arsenic which is naturally occurring, water rights, or capital improvement projects.

Jill Sutherland, a civil engineer, with Resource Concepts, Inc. explained that the final plan will come out as the Community Source Water Protection Plan for Public Water Systems in Humboldt County. She further explained that source water is public drinking water, drinking water that comes from a regulated public water system. It can be privately owned or publically owned but is basically a system that serves drinking water to the public and is regulated through the safe drinking water program. Ms. Sutherland indicated there are 33 public water systems in the County. There are 7 community water systems which include the City of Winnemucca, McDermitt GID, and Golconda GID. There are 26 non- community systems which can be a bar or restaurant that are on their own water supply, mobile home parks, some of the NDOT rest stops, some of the mines. These encompass 41 different wells and 3 springs. They are here to assist the County with the plan development process. The first thing they do is form a local planning team and establish plan goals. That was started in October, November. They invited all the public water systems to participate. They went before the Board of County Commissioners and they invited them to bring this program to the County. There are other interested people such as the emergency services, educators/school district, the Nevada Outdoor School has participated. After contacting the public water systems, they have a staff hydrologist gather information about all of the individual wells and where they are located, the types of aquifers they are in. They then run some simple ground water models that allows them to delineate areas around the well where you might have a higher risk of contamination. Ms. Sutherland showed a map indicating a 2 year zone, a 5 year zone and a 10 year zone. These zones indicate the amount of time it would take for potential contamination to get to your well. This gives you a target area to think about what sort of management strategies you want to come up with for those areas around the wellheads. The next step would be to look at the areas they have modeled and inventory the facilities or activities near the wells that might release pollutants. They then provide mapping to the planning team. The planning team can then decide what type of management strategies fit our community and the different water systems and the different contaminant sources. Ms. Sutherland gave examples of some of the things people decide to do to implement the plan such as education or community events. A water summit was held on March 9th at the convention center where the Nevada Outdoor School presented a physical model on water shed processes. Resource Concepts, Inc. also do some small infrastructure projects like well head security (fencing, bollards). Ms. Borgzinner's program provided the funding for that project. Ms. Sutherland indicated that another thing they do is help draft Master Plan language and updates for review. The current program goes a long way to fulfilling some of the goals and policies in the current Humboldt County Master Plan. Once the document, the plan, is created with management strategies and action items they come back to have the plan approved at the County and City levels and by the individual public water systems that have boards. She pointed out that this is a voluntary program, it is not mandated. It has to be developed by the community and the participation of the RPC would be fantastic.

Ms. Borgzinner said once the plan is approved by the Board of Commissioners that creates eligibility for the plan to receive funding for implementation from NDEP. It has to be approved before NDEP will provide funding. This is why they need everyone to get on board with the planning process and make it a plan that will work for the local communities.

Deputy District Attorney Carr asked about an agreement that was approved between with Resource Concepts, Inc. regarding a water plan. She asked if that is related to what they were talking about today. Ms. Sutherland indicated no that it is not related to what they are talking about today. The County Commissioners and County Administrator brought it up as a concern in the community. It is a water supply and water rights concern. They cannot deal with it under this program or any of the funding through Ms. Borgzinner's program. This is a separate project they will be doing through other people at Resource Concepts, Inc. Ms. Borgzinner indicated there is nothing restricting us from identifying these as issues in the plan. This plan and funding process will not be the means to address those issues.

Ms. Rock asked Mr. Mendiola which groups are participating in Humboldt County to start this. She knows this has been going on for close to a year that they started talking about water quality issues for example in Grass Valley and should there be a water plan, should that be included in the Master Plan. Mr. Mendiola indicated that this has been going on a lot longer than a year. Water has been talked about in many facets whether it is Grass Valley nitrate issues or water plans and out of basin water transfers. There are two issues, this particular one is more of an educational way to identify from a young age to adult how we get and maintain our drinking water. What are some of the concerns we might have to protect the water? That is the goal behind this plan. Separate from this plan is the water plan. The focus of the commission has been more about the out of basin water concerns. What they are trying to do from the County's and Commission's standpoint is there has to be a plan in place. He gave an example of litigation in Washoe County. One of the things that helped the litigants was there was a plan in place. The water had been earmarked for specific plans. What the county is working on with Resource Concepts, Inc. is to build the foundation for the water plan. Ms. Rock asked how often the Master Plan is looked at. Ms. Lawrence indicated that it was last updated in 2012. Ms. Rock asked at what point there might be people who are ready to sit down with them and start looking at modifications to the Master Plan. Mr. Mendiola said we would know more as the process is worked through. The group that is meeting is trying to identify action items that will come out of the data collected. From that there could be things in the Master Plan that could be affected. Ms. Rock asked if it is appropriate at some point to have a subcommittee member work with the group. Mr. Mendiola said that he would like to see someone who can attend the meetings and get a sense of what they are trying to achieve. That person could then take the information back to the RPC and see if the board has any ideas. Mr. Bauman asked how many counties throughout the state NDEP and Resource Concepts, Inc. have worked with so far. Ms. Borgzinner indicated they have worked with 7 counties. They have completed the entire Carson River Watershed so have done Douglas County, Carson City, Lyon County, Churchill County. They have had unanimous approval by all the communities and the plans have been incorporated into their Master Planning documents. They have completed Nye County and White Pine County, recently came into Humboldt County and are hoping to pick up two more counties over the next two to three years. Ms. Rock thanked Ms. Borgzinner and Ms. Sutherland for the presentation.

II. PUBLIC HEARING - Discussion & Possible Action

Ms. Rock stated that item C. will be heard first as there are a lot of people from Paradise Valley. (6:09:27)



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

5-4-2016

Source Water Protection Program

Humboldt County Team Meeting

Date: May 4, 2016

Time: 2 to 4:00 pm

Where: Humboldt County Library Conference Room 85 East Fifth Street, Winnemucca, NV

Attendees:

- City of Winnemucca: Roger Sutton
- Humboldt County: Marlene Brissenden; Ben Garrett; Betty Lawrence; Vickie Rock, Michael White
- McDermitt GID: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner, Birgit Henson
- Paradise Valley: Glenda Deputy
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Santa Rosa Station: Virgil Arbonies
- UNR Cooperative Extension: Brad Schultz

1. Welcome and Sign In

- Notably we had several new attendees including two Regional Planning Commission members, a NDEP representative for the non-point source program, and a representative from Paradise. A big thank you to all for coming.
- Jill Sutherland added files to thumb drives and provided thumb drives to the new attendees. The files were preliminary drafts of the two technical appendices and main body of the CSWP Plan:
 - 2016-05-03 Draft Humboldt PCS Rpt to team jls.pdf
 - 2016-05-03 Draft Humboldt PCS Rpt to team jls.pdf
 - 2016-03-08 Draft Prelim CZ Rpt to team jls.pdf

2. Source Water Protection Areas

- RCI described source water protection areas and some of the alternatives. Locations maps were reviewed using Arc GIS on-line.
 - General agreement to locations with 1000-foot SWPA designation.
 - General agreements to 10-year Time of Travel SWPAs in McDermitt and Paradise Valley. The Team discussed that



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

5-4-2016

Source Water Protection Program

- McDermitt SWPA will overlap into Oregon, as well as public and private lands.
- Kim suggested keeping the larger existing SWPAs for the two Orovada Alternatives, unless there was compelling data to make them smaller.
- General agreement to keep the existing 20-year Time of Travel SWPA for the City of Winnemucca, expanded to include modeling of the proposed Well 8 location
- For the three Grass Valley Area Alternatives, the group indicated a preference for SWPA boundaries established along parcel lines. It makes sense in this area where there are smaller parcels.
- Vickie requested a list of pros and cons for the alternatives in the Grass Valley area.
- The team in general liked the “areas of interest” to be considered in the CSWP Plan for encouraging development and protecting groundwater recharge.
- The Team reviewed BLM lands designated “wellhead protection zones” and “priority watersheds for municipal water supply”.
 - Discussed the relationship to existing Wellhead Protection Areas.
 - Discussed the potential pros and cons for new SWPAs.

3. Management Strategies and Action List

- The team discussed the potential role of land management agencies where SWPAs overlapped or were in close proximity to public lands.
 - The team concerned that local voluntary SWPAs, which overlap onto federally managed lands, could be misinterpreted by land management agencies to hamper surface activities and ROWs for access.
 - The team agreed to add verbiage encouraging economic development compatible with source water protection in the Goals and Objectives of the CSWP Plan.
 - Needs to be further addressed in the CSWP Plan and potentially the Regional Master Plan.
- We briefly reviewed the Management Strategies
 - Vickie requested e-mailed copies of educational materials.
 - We discussed assistance available by RCAC and NvRWA.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

5-4-2016

Source Water Protection Program

- The team suggested developing and disseminating a living Orientation Handout:
 - Containing important phone #s (Barbara has a 3 ring binder with all of her numbers)
 - There is a need for more information between more people more often.
- The team discussed other information/training/assistance needed by small PWSs.
 - A Resource Guide for all public water systems.
 - The team requested a Grant Guide applicable for their types of projects.
 - The team suggested a series of public workshops in the Grass Valley area regarding wells and septic systems.
 - The Annual Meeting to review the CSWP Plan and implementation would appropriate in January each year: after new Board members in office and while next year's budget is being developed.
 - The PWSs need help to "Hand Off" their duties to new people.
 - The PWSs and GIDs need contacts for appropriate staff at the State of Nevada.

4. Plan and Approval and Implementation

- Preliminary discussion on the relationship of the CSWP Plan to the Master Plan.
- General indication from the team the CSWP Plan should be included in the Master Plan, but timing of that effort uncertain. Assistance would be needed for a Master Plan update.
- Revisit adoption process at next Team Meeting.

5. Next Steps

The next meeting will be June 15 from 2 to 4pm at the Library.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

6-29-2016

Source Water Protection Program

Humboldt County Team Meeting

Date: June 29, 2016

Time: 2 to 4:00 pm

Where: Humboldt County Courts Building, 2nd Floor, Jury Room
25 West Fifth Street, Winnemucca, NV

Attendees:

- City of Winnemucca: Roger Sutton
- Humboldt County: Jim French, Marlene Brissenden; Ben Garrett; Betty Lawrence; Vickie Rock
- McDermitt GID: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner, Birgit Henson
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Santa Rosa Station: Virgil Arbonies
- SPB / Gold Country Estates: Kirk Peterson
- Star City: Walter Curtis, Tommy Swanger
- UNR Cooperative Extension: Brad Schultz

1. Welcome, Sign In, Overview of Meeting

- The Jury Room was a bit snug for our group with standing room only.

2. Source Water Protection Area Review – Grass Valley

- Three different Source Water Protection Areas were presented,
 - the small area centered on the high density septic system area,
 - the medium area encompassing the 20-year capture zone and
 - the larger area which encompassed all of Grass Valley on the south side of the Humboldt River to the County Line and the Rose Creek area as well.
 - The team liked the different scenarios to accommodate different needs.
- Barbara pointed out that the SWPA should deal with newer development (the larger area) and what is already there to be managed.
- Land development in the Grass Valley area is constrained by the septic system density limitations as well as the need to have water rights of 2 af/parcel (Paradise and Winnemucca also need water rights for smaller lots).



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

6-29-2016

Source Water Protection Program

- Consider adding in the Master Plan, triggers when the # septic/mi² is exceeded. Perhaps deed restrictions of septic tanks maintenance programs like an HOA (Betty said this was not possible). Perhaps form a GID. Consider for new developments.
- Kim explained how the state looks at septic densities, which is a ½ mile radius around the proposed project. (Each hydrographic basin is different. In Grass Valley the allowable density is 81/sq mi.)
- A management strategy could be a study, a targeted document regarding areas where the county wants to be free from restrictions with a specific purpose for the state with justifies reasons. Jim was hoping the SWPA and water plan would do this.
- The Team requested Fred at UNR to come out and give a presentation regarding financing options and opportunities.
- Walt brought up denitrifying systems and the problems with them for testing and maintenance. Kirk agreed and the only way to make them work would be to have 5-6 homes on one system.
- Jim asked what are the regional sewage treatment options. Concerned that hook-up fees are higher than the value of the homes.
- Kim explained what Lyon County was able to do in the Mark Twain area.
- The Team suggested that one of the management strategies include an updated engineering feasibility study with options for costs building on efforts from the past studies.
- The Team suggested that we keep all three SWPAs and AOIs discussed at the meeting.
- Kirk suggested that the County require that septic tanks are pumped when the property is sold.

3. Management Strategy and Implementation Review

- Discussion included relationship to the BLM lands suitable for disposal and the Sage Grouse Land Use Plan Amendment (LUPA) which restricts essentially all uses.
 - Humboldt County is currently in a suit to get the BLM to describe how the LUPA will be enforced.
- Kirk pointed out that key areas suitable for sewage disposal should be



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

6-29-2016

Source Water Protection Program

identified so that they do not become developed (on private or on public lands available for disposal).

- Any lands needed for public uses should be identified in a GIS layer and if does not exist then can be identified for assistances if County cannot do it in house
 - to help deal with the Sage Grouse LUPA;
 - Lands also should to be identified in the Master Plan.

- Jill presented some options for a new goal. Regarding the new goal, the team after much discussion, selected the following. Some supporting objectives/action list items were also outlined based on the discussion.

Promote compatible economic development within Source Water Protection Areas and identified Areas of Interest.

Objectives/Actions: Ordinance for density, consider vulnerability of the aquifer or wells to contamination, develop definition of “compatible” (for example facilities falling under the State’s Chemical Accident Prevention Plan (CAPP) requirements).

- Brad suggested that considering contaminants and high soil mobility could be considered in the vulnerability of the well/aquifer.
- Jim suggested that the Master Plan should be updated and include the CSWP and water plan information.
- Vicki would like to discuss the Master Plan and what all should be in it with RCI. Jill pointed out the current Master Plan has identified specific elements that need to be developed, which could guide the future discussion.
- Briefly reviewed potential areas desired for future development: residential/commercial near Well 8 to the east, the industrial area along Jungo Road to the west. Zoning/land use designation might warrant review in coordination with any Master Plan updates.

4. Plan and Approval Process

- RCI to move forward with document August/September.

5. Next Steps

The next meeting will be August 10 from 2 to 4pm (at the Firehouse Located at 1078 E. Winnemucca Blvd)



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

8-10-2016

Humboldt County Team Meeting

Date: August 10, 2016

Time: 2 to 4:00 pm

Where: City Firehouse 1078 E. Winnemucca Blvd., Winnemucca, NV

Attendees:

- Humboldt County: Jim French, Marlene Brissenden; Ben Garrett; Betty Lawrence; Vickie Rock, Dave Mendiola
- McDermitt GID: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner, Birgit Henson
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Star City: Walter Curtis, Tommy Swanger
- UNR Cooperative Extension: Brad Schultz

1 Welcome, Sign-in, Introductions, Overview of Meeting (RCI)

The City Fire House is a nice venue for meetings complete with a screen and projector.

2 Action Plan review (Appendix E)

RCI and NDEP reviewed the Integrated Source Water Protection Program (ISWPP) plan development and implementation process with the Team. They discussed availability of grant money and technical assistance for implementation of Community Source Water Protection Plans, both for immediate priorities in Humboldt County and longer term measures. To be eligible for funding and technical assistance by NDEP, implementation projects must be listed as Actions in the approved plan.

RCI presented a modified format for the draft Action list that included proposed actions and columns to note responsible groups for implementation, desired schedules and priorities. This preliminary format would help with future decision making by the Team to request assistance from the ISWPP and other programs.

The Team discussed the general format of the Education and Outreach part of the Action Plan. Comments included:

- The plan needs to build on the state wide education program for wellhead protection not just a standalone effort. There is a benefit to building a State-wide approach since issues are the same in many Nevada communities.
- The plan identifies other groups/agencies that can partner with the communities and County for education and outreach The non-profits organizations, for example, Nevada Rural Water Association (NvWRA) and Rural Community Assistance



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

8-10-2016

Source Water Protection Program

Corporation (RCAC). The Nevada Outdoor School already has a great program in place and could use additional source water protection messages in their program.

- There is a lot of technical information available about source water protection and septic system operation, but local expertise is needed to determine the method and cost to reach audiences in Humboldt County.
- Outreach methods are changing and younger people use social media and there should be a component of the outreach and education actions that includes social media.
- The Action list does not clearly relate the Education and Outreach to the overall goals of the Community Source Water Protection Plan. Appendix F provides a standalone Education Plan the details the approach, including target audiences, outreach measures, specific messages, etc. It is an important component of the overall plan and is required by NDEP. Vicki had several suggestions regarding weaving education into the various components of the Action list rather than grouping them under one Management Strategy.

The Team discussed the Actions for physical improvements. Comment's included:

- Backflow prevention is required by NAC in many circumstances. In addition to physical improvements, promoting backflow prevention should be a component of the education and outreach plan.
- Fiber optic utilities are being installed in Winnemucca, but the smaller communities still have limited capabilities. Assistance with technology improvements on a broad basis should be included as an Action.

The Team discussed the management strategies under "Planning and Funding" touching on several items in the Action list. Additional review is needed for management strategies and actions listed under "Resource Investigations", as well as "Coordination and Collaboration". RCI will follow up with Team Members for further review and comment.

NDEP offered comments to the Team regarding balancing the Action list to include both very focused specific actions, as well as broad based actions that allow flexibly in addressing future needs for assistance. NDEP indicated that in the future communities with approved plans throughout the State may be competing for technical and resource assistance. From the Action list, a scope of work would be submitted to help NDEP prioritize assistance.

The Team's comments included:

- use less acronyms and more whole words
- put the stronger, higher priority items at the top of the lists



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

8-10-2016

Source Water Protection Program

- Use words like “review and evaluate” and “implement as appropriate” instead of “consider” and “collaborate”.
- The highlighted Actions in the draft provided to the team were not appropriate in this plan and could be removed from the list.
- Star City Properties is already coordinating with the County regarding ownership and the action does not need to be added to the plan.

3 Education Plan Review (Appendix F)

Provided but not reviewed at this meeting. RCI to follow up with Team members and specifically Vickie, who has input on format and content. Moved on to next agenda item.

4 Water System Data Security and Disclosure

RCI reviewed the concerns that public water systems must consider for security, including limiting information that is available to the general public about well locations and construction. The Team discussed the level of information that should be included in the Community Source Water Protection Plan as the draft document is:

- provided to them for review,
- considered for approval in public meetings by various boards, and
- available to the public once the Plan is approved.

After reviewing the draft source water protection area maps and a hard copy of the plan developed for Churchill County, the Team suggested that:

- Source water protection area outlines on maps should be included in Appendix A and were not detailed enough to pose a problem. They could be made available to the general public.
- The well locations and information in GIS format could reside with the County GIS department, which is considered secure.
- For review by the various boards at public meetings, the body of the Plan as well as appendices with no sensitive materials would be provided to the public. Appendices with sensitive information would be available at a secure location for review, such as the County offices.
- RCI will coordinate further with the Team and County attorney regarding the review and adoption process to be consistent with public meeting requirements and the applicable Nevada Revised Statutes.
- RCI will contact the City to discuss how their wells and information are displayed, since they were unable to attend today's meeting.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

8-10-2016

Source Water Protection Program

5 Process/Schedule for Plan Review and Adoption

RCI and the Team discussed the process and timeframe to review the draft documents and obtain approvals of the final Plan. The Team goal at this time is to:

- Present the Plan to Regional Planning Commission and request a letter of support for adoption of the plan at the City and County level.
- Provide the Plan to participating public water system boards/owners and request them to approve the plan and/or provide a letter of support for adoption of the plan at the County level. RCI and NDEP will be available to make presentations if requested.
- Present the Plan, including letters of support, to the City Council and County Commission with a request to adopt the Plan.

The following dates are tentatively proposed for the review and approval process, but these may change as additional input is provided:

- August 17 First Draft to Team for review and comment
- August 31 Comments to RCI on first Draft
- September 8 Team Meeting 2 to 4 pm
Present to Regional Planning Commission (RCI, NDEP)
- September 14 Second Draft to Team review response to comments
- October 10 Request support letter – Star City Properties meeting
- October 17 Request support letter – McDermitt GID meeting
- October 26 Final Draft provided by RCI
- November 14 Present to Board of County Commissioners
- November 15 Present to Winnemucca City Council

6 Next Steps and Meeting

RCI follow up:

- Team members for comments on draft Action List
- Vickie on Education Plan review and comment
- Ron Cerri or other representative regarding Orovada participation
- Copies of first draft to Team members
- City regarding well locations and document review process
- City on meeting schedule in November
- Betty on sensitive information and review by attorney

Next Meeting: September 8, 2 to 4 pm, location to be determined



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

9-08-2016

Source Water Protection Program

Humboldt County Team Meeting

Date: September 8, 2016
Time: 2 to 4:00 pm
Where: Library, Winnemucca, NV

Attendees:

- Humboldt County: Marlene Brissenden; Betty Lawrence;
- Gold Country Estates: Kirk Peterson
- McDermitt GID: Barbara Ferguson
- Nevada Division of Environmental Protection (NDEP): Kim Borgzinner, Birgit Henson
- NV Energy, Valmy: Rex Featherston
- Resource Concepts, Inc. (RCI): Jill Sutherland, Lynn Zonge
- Star City: Walter Curtis, Tommy Swanger

1 Welcome, Sign-in, Introductions, Overview of Meeting (RCI)

The purpose of the meeting was to review the Action Plan and select top priorities

2 Action Plan Review and Top Priorities

Each team member suggested their top priorities:

- Wastewater solutions for Grass Valley was clearly a top priority and included other top priority items to achieve this such as:
 - Education of residents regarding the need for and support for the Grass Valley wastewater treatment plant (and other solutions)
 - Securing a location for the wastewater treatment plant
 - A feasibility study for a wastewater treatment plant
 - Support for wastewater solutions and funding mechanisms.
 - Locate and engage a local champion for the project.
 - Engage the Grass Valley Advisory Board in Pershing County and develop a similar board in Humboldt County.
 - Identify funding for wastewater solutions and initiate needed studies.
 - Conduct income surveys appropriate for USDA funding.
 - Create septic management program in areas with older septic systems and high failure rates.
- Engage UPRR regarding the locations of the SWPAs and the threats from potential spills
 - Send a letter and use language indicating liability for drinking water and location of the source water protection area
 - Operating agreements established near Elko.
 - Discussion regarding contamination at the fueling station near Winnemucca Well #2 by the river and Bridge Street.
- Adoption into the Master Plan strongly endorsed.



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

9-08-2016

Source Water Protection Program

- Must keep the plan alive.
- Drinking water is lifeblood of communities.

Considerable discussion surrounded the problems with the small lot sizes and septic systems in Gold Country and Star City areas. Difficulty with replacement if leachfields fail.

Term limits for GID and other board members was discussed as a problem because there is a small pool of people that are willing to serve on the boards

It was suggested to add the following to the document:

- Gold Country Estates had to shut down a well due to nitrate contamination (13-14 ppm). Many wells are at 8 or 9 ppm nitrate. Under Winnemucca Farms it is over 100 ppm.
- Rex suggested that Source Water Protection education be included in the periodic safety meetings which are held monthly. Guest speakers can be coordinated with safety manager. They have 90 employees that live in the area. We should consider doing the same at the mines since these are residents of the county.
- A joint Kings River, Orovida, and McDermitt Source Water Protection education event would be beneficial and we should schedule with the teachers.

3 Next Steps

RCI and the Team discussed the process and timeframe to review the draft documents and obtain approvals of the final Plan. The Team goal at this time is to:

- Provide the Plan to participating public water system boards/owners and request them to approve the plan and/or provide a letter of support for adoption of the plan at the County level. RCI and NDEP will be available to make presentations if requested.
- Present the Plan, including letters of support, to the City Council and County Commission with a request to adopt the Plan.
- All information to boards and GIDs should be provided 10 days in advance to ensure it gets on the agenda. We should send this with staff summaries. Hard copies are helpful because the small GIDs don't have copiers.

RCI follow up:

- Betty on sensitive information and review by attorney
- Inquire regarding how Washoe County enforces the requirement to pump septic systems before you sell
- The team would like to meet in January 2017



Meeting Notes

Community Source Water Protection For Public Water Systems in Humboldt County

9-08-2016

Source Water Protection Program

The following dates are tentatively proposed for the review and approval process, but these may change as additional input is provided:

- September 14 Second Draft to Team review response to comments
- October 10 Request support letter – Star City Properties meeting
- October 17 Request support letter – McDermitt GID meeting
- October 26 Final Draft provided by RCI
- November 14 Present to Board of County Commissioners
- November 15 Present to Winnemucca City Council

Notice of Public Meeting
REGIONAL PLANNING COMMISSION
Regional Planning Commission Regular Meeting
REGULAR MEETING
Thursday, September 08, 2016
5:30 PM:

Humboldt County Courthouse Meeting Room 201, 50 West Fifth Street, Winnemucca, NV 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Thursday, September 8, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
 - 1.A. Minutes
[8-11-16 Unapproved.docx](#)
2. ROLL CALL
3. PUBLIC COMMENTARY
4. REVIEW, CORRECTION AND APPROVAL OF MINUTES OF AUGUST 11, 2016 – DISCUSSION & POSSIBLE ACTION
5. REQUESTS FOR POSTPONEMENT OF AGENDA ITEMS
6. PUBLIC HEARING - DISCUSSION & POSSIBLE ACTION - UW-16-04 A Special Use Permit application submitted by Kimberly Stickney to allow a day care business for up to 6 children from her residence. Subject property is located at 371 Parkview Avenue; assessor's parcel #3638-29-226-023.

- 6.A. UW-16-04
[Staff Report UW-16-04.pdf](#)
- 7. PUBLIC HEARING - DISCUSSION & POSSIBLE ACTION - AH-16-01 An abandonment request submitted by Steve Dixon to abandon an approximate 285.85' x 60' + portion of Anna Way, a 60' foot wide easement, between Delaney Drive and Ivan Drive; assessor's parcel #'s 3758-15-102-003 and 3738-15-126-001.
 - 7.A. AH-16-01
[Staff Report AH-16-01.pdf](#)
- 8. PUBLIC HEARING - DISCUSSION & POSSIBLE ACTION - AH-16-02 An abandonment request submitted by Michael Andersen to abandon the westerly portion of the 60' right-of-way known as Robbie Circle; assessor's parcel #'s 3738-21-226-006, 3738-21-226-007, 3738-21-227-001 and 3738-21-227-003.
 - 8.A. AH-16-02
[Staff Report AH-16-02.pdf](#)
- 9. COMMISSION / STAFF / LEGAL COMMENTS / COMMITTEE REPORTS / TRAINING OPPORTUNITIES - DISCUSSION & POSSIBLE ACTION -
 - A. Update from Resource Concepts on Source Water Protection Plan and a request for a letter of support from the Regional Planning Commission.
 - B. Review of the Recommendations of Regional Planning Commission on medical marijuana establishments dated October 1, 2014 to the Humboldt County Commission and address a possible recommendation to the County Commission to enact an ordinance regarding medical marijuana facilities.
 - C. Regional Planning Commission Committee sign up (Master Plan, Ordinance & Fees, Subdivision, Rules/Policies).
 - 9.A. RCI Update
MME Review

[Memo re RCI presentation.pdf](#)

[Memo re MME review.pdf](#)
- 10. PUBLIC COMMENTARY
- 11. ADJOURN TO OCTOBER 13, 2016 AT 5:30 P.M.

REGIONAL PLANNING COMMISSION MINUTES

The Humboldt County Regional Planning Commission (RPC) meeting was held on Thursday, September 8, 2016 at 5:30 p.m. in the Meeting Room of the Humboldt County Courthouse located at 50 West Fifth Street, Winnemucca, Nevada.

COMMISSIONERS PRESENT

Mike White
Ken Hladek
Lewis Trout
Vickie Rock
Jennifer Legarza

COMMISSIONERS ABSENT

Jean Kinney
Brad Bauman

STAFF PRESENT

Betty Lawrence
Abel Del Real-Nava

LEGAL COUNSEL

Gabrielle Carr

PUBLIC PRESENT

Michael Andersen
Lynn Zonge
Michelle Miller
Thor Hoyte
Kim Borgzinner
Jim French
Patty Andersen
Kimberly Stickney
Rendal Miller
Birgit Henson
Dave Mendiola
Jill Sutherland

I. OPENING

- A. Chair Rock called the meeting to order and led members and guests in the Pledge of Allegiance.
- B. Roll call was taken; there was a quorum present.
- C. **Public Commentary**
Chair Rock called for public comments and hearing none, closed the public comment period.
- D. **Review, Correction and Approval of Minutes of August 11, 2016**
Chair Rock asked if there were any corrections to the August 11, 2016 minutes. Mr. Trout commended staff for condensing the minutes. Hearing none she asked for a motion. Mr. White made a motion to approve the minutes as submitted. Mr. Trout seconded the motion which passed unanimously.
- E. **Requests for Postponement of Agenda Items**
Chair Rock asked if there were any requests for postponement of agenda items. Ms. Lawrence stated there were no requests.

Item A from Commission/Staff/Legal Comments/Committee Reports/Training Opportunities was moved to this portion of the meeting.

An update from Resource Concepts on the Community Source Water Protection Plan and a request for a letter of support from the Regional Planning Commission. Kim Borgzinner with the Bureau of Safe Drinking Water, Nevada Division of Environmental Protection and Jill Sutherland with Resource Concepts, Inc. approached

the commission. Ms. Borgzinner and Ms. Sutherland presented a slide presentation on the current status of the Community Source Water Protection Plan. This plan has been worked on for the last year and half with local stakeholders, of which Chair Rock has been a part along with Ms. Lawrence. Ms. Borgzinner went over what the plan is and what has happened in the last year. Ms. Sutherland went over the details of the plan. Chair asked if there were any questions for comments from the public. Hearing none she asked if the commission had any further comments or questions. Chair Rock asked for a motion on the letter of support for this plan to the Humboldt County Commission and City Council. Lewis made a motion to authorize the Chair to sign the letter of support for the Community Source Water Protection Plan as presented. Ms. Legarza seconded the motion which passed unanimously.

II. PUBLIC HEARING - Discussion & Possible Action

- A. UW-16-04** A Special Use Permit application submitted by Kimberly Stickney to allow a day care business for up to 6 children from her residence. Subject property is located at 371 Parkview Avenue; assessor's parcel #3638-29-226-023. Ms. Stickney approached the commission and said she would like to operate a day care business from her home. Ms. Lawrence explained that the commission had previously approved a special use permit for the same use but at a different location. Chair Rock asked if there were any questions from the board. Hearing none she asked if there were any questions or comments from the public. Hearing none she brought the item back to the commission. Mr. White made a motion to approve the application per staff recommendation. Mr. Hladek seconded the motion which passed unanimously.
- B. AH-16-01** An abandonment request submitted by Steve Dixon to abandon an approximate 285.85' x 50' ± portion of Anna Way, a 60' wide easement, between Delaney Drive and Ivan Drive; assessor's parcel #'s 3758-15-102-003 and 3738-15-126-001. Chair rock asked if the applicant was present. Mr. Dixon, the applicant, was not present. Ms. Lawrence explained that 30' of this easement would go to the property owner across Anna Way, which is how the easement was created. She said that she had asked the applicant to provide something from this property owner regarding the 30' being added to the property if this abandonment is approved. Ms. Lawrence stated that she has received no comments from the property owner across Anna Way. Ms. Lawrence explained that Anna Way to Artemsia has not been developed and the developer has no intention to develop the roads in this area. This abandonment affects Anna Way between Delaney Drive and Ivan Drive. There is access from other roads in the area to parcels west of Anna Way. Mr. Hladek asked about the comments from Mr. Garrett, County Road Superintendent regarding long range development in the area. Ms. Lawrence explained that unless someone were to come in and was willing to spend the money to bring Anna Way up to county standards, there is never going to be a road there. Mr. Trout brought up a concern he has regarding this application and the next abandonment application (AH-16-02). He said that there is input missing from EMS First Responders at Humboldt General Hospital (HGH). There was discussion that this item is a recommendation to the County Commission and input from the First Responders could be placed as a condition to be addressed prior to the hearing before the County Commission.



HUMBOLDT COUNTY REGIONAL PLANNING COMMISSION

HUMBOLDT COUNTY COURTHOUSE
OFFICE (775) 623-6392

Meeting and Public Participation Documentation
Community Source Water Protection Plan
for Public Water Systems in Humboldt County, Nevada

WINNEMUCCA, NV 89445
FAX (775) 623-6395

September 9, 2016

Humboldt County Board of Commissioners
50 West 5th Street
Winnemucca, NV. 89445

Winnemucca City Council
90 West 4TH Street
Winnemucca, NV. 89445

Dear Members of the Board of Commissioners and City Council:

On September 8th, 2016, at our regular Planning Commission meeting, we enjoyed a presentation by Jill Sutherland and Lynn Zonge of Resource Concepts, Inc., and Kim Borgzinner of NDEP, Bureau of Safe Drinking Water. The presentation was on progress of the draft *Community Source Water Protection Plan for Public Water Systems in Humboldt County*.

Over the past year, a local planning team, with representatives from several public water systems, Humboldt County, the City of Winnemucca, and the Nevada Division of Environmental Protection have collaborated in development of the draft plan. This grant funded effort has focused on evaluating the potential for groundwater pollution in the vicinity of wells that supply drinking water to the general public in Humboldt County and are regulated by the Bureau of Safe Drinking Water. The resulting draft plan presents strategies and actions that local communities may implement for protecting the quality of drinking water sources.

The protection and quality of the local drinking water is of critical importance for the future of communities in Humboldt County. The Regional Planning Commission supports the efforts of the local planning team in finalizing this plan and bringing the final Plan to the Humboldt County Board of Commissioners and the Winnemucca City Council to consider for adoption.

Sincerely,

Vickie Rock, Chair
Humboldt County Regional Planning Commission

Cc: Jill Sutherland, Senior Engineer, Resource Concepts, Inc.
Lynn Zonge, Resource Concepts, Inc.
Kim Borgzinner, Program Coordinator, Bureau of Safe Drinking Water, NDEP

**McDermitt General Improvement District
Post Office Box 36
McDermitt, NV 89421**

RECEIVED
SEP 27 2016
ENVIRONMENTAL PROTECTION

September 19, 2016

**Humboldt County Board of Commissioners
50 West 5th Street
Winnemucca, NV. 89445**

Re: "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada"

Over the last 13 months the local planning team, including representatives of the McDermitt General Improvement District, other public water systems in the County, Humboldt County, the City of Winnemucca, and the Nevada Division of Environmental Protection (NDEP) have collaborated to develop the draft "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada" (Plan). The Board of Trustees for the McDermitt General Improvement District recommends that the Plan be approved by the Humboldt County Board of Commissioners and endorsed by the NDEP. The Plan provides a framework for long-term protection of public drinking water quality in our County and we support the management strategies outlined in the Plan.

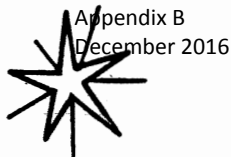
Please feel free to contact McDermitt GID, (775) 532-8780, with any questions or concerns regarding this letter of support.

Sincerely,



Barbara Ferguson, Chair McDermitt General Improvement District.

**Cc: Kim Borgzinner, Bureau of Water Pollution Control
Dave Mendiola, Humboldt County Manager
Steve West, Winnemucca City Manager**



STAR CITY PROPERTY OWNERS ASSOCIATION

POST OFFICE BOX 1037
WINNEMUCCA, NEVADA 89446

October 10, 2016

Humboldt County Board of Commissioners
50 West 5th Street
Winnemucca, NV. 89445

RECEIVED

NOV 15 2016

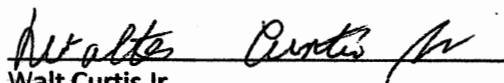
ENVIRONMENTAL PROTECTION

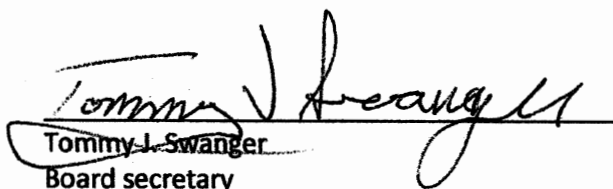
Re: "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada"

Over the last 13 months the local planning team, including representatives of the Star City Property Owners Association, other public water systems in the County, Humboldt County, the City of Winnemucca, and the Nevada Division of Environmental Protection (NDEP) have collaborated to develop the draft "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada" (Plan). The Board of Trustees for the Star City Property Owners Association recommends that the Plan be approved by the Humboldt County Board of Commissioners and endorsed by the NDEP. The Plan provides a framework for long-term protection of public drinking water quality in our County and we support the management strategies outlined in the Plan.

Please feel free to contact SCPOA, (775) 741-6411, with any questions or concerns regarding this letter of support.

Sincerely,


Walt Curtis Jr
Board President


Tommy J. Swanger
Board secretary

Cc: Kim Borgzinner, Bureau of Water Pollution Control
Dave Mendiola, Humboldt County Manager
Steve West, Winnemucca City Manager
Resource Concept Inc

October 12, 2016

Humboldt County Board of Commissioners
50 West 5th Street
Winnemucca, NV. 89445

Re: "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada"

Over the last 13 months a local planning team, including representatives of public water systems in Humboldt County, the City of Winnemucca, and the Nevada Division of Environmental Protection (NDEP) have collaborated to develop the draft "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada" (Plan).

As the Manager responsible for the operation of the North Valmy Power Plant Domestic Water System and as a member of the Plan development team, I respectfully recommend that the Plan be approved by the Humboldt County Board of Commissioners and endorsed by the NDEP. The Plan provides a framework for long-term protection of public drinking water quality in our County and I support the management strategies outlined in the Plan.

Please feel free to contact me, Rex Featherston, Valmy Plant Engineering Manager, at (775) 834 2732, with and questions or concerns regarding this letter of support.

Sincerely,

A handwritten signature in black ink, appearing to read "Rex Featherston".

Rex Featherston P.E.

Engineering Manager
North Valmy Power Plant
rfeatherston@nvenergy.com
P: 775-834-2732
C: 775-301-7549

Cc: Robert Solimine, Plant Director, North Valmy Power Plant
Kim Borgzinner, Bureau of Water Pollution Control
Dave Mendiola, Humboldt County Manager
Steve West, Winnemucca City Manager



November 15, 2016

Humboldt County
Board of Commissioners
50 West 5th Street
Winnemucca, NV 89445

RE: COMMUNITY SOURCE WATER PROTECTION PLAN
FOR PUBLIC WATER SYSTEMS IN HUMBOLDT COUNTY, NEVADA

Dear Commissioners:

Over the last thirteen months, the local planning teams, including representatives of Gold Country Water Company, other public water systems in Humboldt County, the city of Winnemucca, and the Nevada Division of Environmental Protection (NDEP) have collaborated to develop the draft "Community Source Water Protection Plan for Public Water Systems in Humboldt County, Nevada". The Board for the Gold Country Water Company recommends that the plan be approved by the Humboldt County Board of Commissioners and endorsed by the NDEP. The Plan provides a framework for long-term protection of public drinking water quality in our County and we support the management strategies outlined in the plan.

Please feel free to contact me at 775-240-6776 with any questions or concerns regarding this letter of support.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kirk Peterson", is written over a light blue horizontal line.

Kirk Peterson
President

Cc: Kim Borgzinner, NDEP-BWPC
Dave Mendiola, Humboldt County Manager
Steve West, Winnemucca City Manager

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